

## 62352 Managing the Research Process 2021 - 8 ECTS

Learning goals: You are aware of the requirements of a doctoral thesis and have the skills to manage your doctoral studies.

After taking this course you will be able to:

- Identify the requirements of a doctoral thesis
- Formulate and present research ideas to an academic audience
- Discuss and critically evaluate academic work
- Manage the academic publishing process
- Apply the principles of research ethics in your research
- Identify funding opportunities

Date	Time	Class / Deadline	Subject	Materials / Instructions	Instructor
Sep. 02	10:00 -	Teams	Doctoral Defence of Arafat Rahman <a href="#">Click here to join the meeting</a>		
Sep. 09	12:30-14:00	Class Teams	Introduction to the course <i>Discussion about the goals of the course and your personal motivations for a PhD</i>		JG /RC
<i>Discussion of your paper with your supervisors – Agree on topic, aim, structure etc. and schedule your final presentations at your department</i>					
Sep. 16	12:30-14:00	Class Teams	Own doctoral thesis process and academic career: <i>Seven things I wish I was told (when I started my PhD)</i>		JG/ RC
Sep. 23	12:30-14:00	Class Teams	Managing your research, your time, yourself, and your supervisor relationship <i>Be your own master</i>		JG/RC
Sep. 24	10:00	<b>Deadline</b>	Handing in topic for your paper to your supervisor: <i>Aim, research questions, proposed structure and method</i>	Moodle	
Sep 30	12:30-14:30 NB: 2 hours	Class Teams	Hanken Library: Bibliometrics, open access, research data management and open data.		MD/SH/QB
<i>Discussion on papers starts in Moodle – Constant writing on the paper starts here</i>					
Oct. 1	10:00	<b>Deadline</b>	Assignment for Oct 7 (Doctoral thesis writing and contribution with FdH): <i>Key learning note on book &amp; research design articles</i>	Moodle	

<b>Oct. 7</b>	12:30-14:00	Class Teams	Doctoral thesis writing and contribution: <i>Discussion based on the book &amp; articles</i>		FdH
<b>Oct. 14</b>	12:30-14:00	Class Teams	Peer reviews <i>To Hell and Back</i>		JG/RC
<b>Oct. 21</b>	10:00	<b>Deadline</b>	Research presentation assignment	Moodle	
<b>Oct. 21*</b>	12:30-15:00	Class Teams	Short Power Point presentation of the paper (in groups to be announced on Moodle): <i>Research question, conceptual/theoretical framework, empirical material, intended contribution. Feedback on conference presentation skills.</i>		JG/RC
<b>Oct. 26</b>	10:00	<b>Deadline</b>	Reviewing assignment	Moodle	
<b>Oct 28*</b>	12:30-14:00	Class Teams	Funding application advice: <i>Research is research, but money is money</i>		AH/ VP /AA
<b>Nov. 04</b>			No class – devote your time to writing!		
<b>Nov. 05</b>	10:00	<b>Deadline</b>	First version of individual papers	Moodle	
<b>Nov 11</b>			No class- devote your time to reviewing		
<b>Nov. 12</b>	10:00	<b>Deadline</b>	Reviews of one another's articles	Moodle	
<b>Nov 18*</b>	12:30-14:00	Class Teams	Academic employment: <i>What to do if you want to stay in academia - From conducting research to writing papers and all the things in between</i>	Moodle	JG/RC
<b>Nov 25</b>			No class- devote your time to writing		
<b>Dec. 3</b>	17:00	<b>Deadline</b>	Final individual papers	Moodle	
<b>Dec. 9*</b>	12:30-14:00	Teams	Final Wrap-Up		JG/RC

*Presentation of papers at your own department, feedback from own supervisors*

**Notes:** AA=Anna Aminoff; FdH = Frank den Hond; JG=Johanna Gummerus; MD=Margareta Danielsson, QX=Qingbo Xu; RC= Robert Ciuchita; SH= Sarah Hagström; VP Valeria Penttinen;

Main examiners: Robert Ciuchita & Johanna Gummerus; Examiner for management: Frank den Hond; Best contact via the main discussion board in Moodle, that way you reach all examiners at once.

\*Classes may change due to teaching period 2 lecture times not having been confirmed

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We will employ Microsoft Teams for remote teaching. Our ground rules for online participation are:

- Remember that although you are attending remotely, you are expected to act as if you are in the classroom.
- During the lecture, your camera should always be on. Remember that your instructors can see you. Be conscious of the image you are projecting and whatever is going on behind you.
- During the lecture, your microphone should always be muted. Only turn your microphone on when you are about to speak.