

## Frequently Asked Questions

### *Is attending the sessions compulsory, will the lectures be recorded and/or streamed on Teams?*

Attending the sessions is **not compulsory** except for:

- the one session when you get to present your video, on **5.10 or 6.10**
- the final session (where no more than one person per team can be absent) on 14.10 – **if you cannot attend on 14.10, then please join a team where you know that everyone else can attend on that day**

That said, **attendance is highly recommended** because lecture material is the basis for the reflections paper (30% of the final grade).

My lectures will be **recorded**, and those of guest lecturers will be too unless they do not want them recorded. All the recordings will be **available on Moodle**.

The lectures will **not be streamed** on Teams.

### *Where can I find the course literature?*

The full course literature (2-3 articles per session) is included in the course outline. You typically can find the readings online thanks to your Hanken credentials, and finding academic readings is among the skills you are meant to develop in a course like this one. Those few readings that cannot be found full-text online will be exceptionally shared on Moodle courtesy of their authors. You will need to engage with these readings in the reflections papers.

### *What are the individual assignments in the course and what are their deadlines?*

The reflections papers are the main individual assignment in the course – each of the reflections papers including reflections on two of the substantive lectures. The first reflections paper (**DL 21.9**) is on lectures 1 and 2, the second reflections paper (**DL 28.9**) on lectures 3 and 4, and the third reflections paper (**DL 12.10**) on lectures 5 and 6. For each of the three reflections paper submissions, **please remember to submit only one file**. In the file, you first write your reflections on one lecture (1.5 pages + if applicable 0.5 page on your use of AI) and then write on your reflections on the other lecture (again 1.5 pages + if applicable 0.5 page on your use of AI).

The other grade item that will be individual relates to peer grading of each of your teammates for all team activities, which will be done through a FeedbackFruits link on Moodle, under 'Assignments' (**DL 23.10**).

### *Where can I find the instructions for the reflections papers?*

The general formatting expectations for all assignments are to be found in the file 'General formatting expectations for assignments', under 'Assignments' in Moodle. The instructions and questions for all reflections papers are to be found in the file 'Instructions and questions for reflections papers' (updated after every lecture), to be found in Moodle under 'Assignments'. The specific questions for each lecture are usually added on the day of the lecture, sometimes immediately after the lecture.

### ***Based on what principles will the reflections papers be graded?***

The criteria for grading the reflections papers are to be found in the file 'Grading criteria for reflections papers', under 'Assignments' in Moodle.

### ***What are the team assignments in the course and what are their deadlines?***

As part of your team, you will have to submit:

- The preliminary versions of your Aim2Flourish story and video, **DL 4.10**
- Your team preparation for the final session, **DL 13.10** (graded out of 10)
- The final versions of your Aim2Flourish story (graded out of 20) and video (graded out of 20), **DL 23.10**

In addition, you will also be graded as a team for:

- Your short presentation before showing your video on 5.10 or 6.10 (out of 5)
- Your answers during the Q&A after showing your video on 5.10 or 6.10 (out of 5)
- Your team performance during the final session on 14.10 (out of 5)

### ***How will the stories be graded?***

Grading for the story will be as follows:

Overview: 1 point

Description, inspiration, impact, benefit for business and benefit to society: 3 points

each= 15 points

Reflection: 2 points

Relevance: 2 points

TOTAL: 20 points

### ***How will the videos be graded?***

Grading the quality and clarity of

(1) centrality claim, how well the importance and relevance are argued by you in your own voice

(2) the interview, how it is included in the video and designed as an appreciative inquiry

(3) the explicit takeaways by you in your own voice in the end of the video

(4) the execution, including 'smoothness', use of extra material, creativity, etc.

(each worth 5 points) = 20 points

### ***Will we receive feedback for our assignments?***

All students are entitled to feedback on their assignments. However, due to limited resources there will not be systematic feedback to every student assignment. For this reason, when you would need to receive feedback, please request it by sending an e-mail to the examiner in charge of the assignment ([laura.varja@hanken.fi](mailto:laura.varja@hanken.fi) for reflection papers or [martin.fougere@hanken.fi](mailto:martin.fougere@hanken.fi) for the other assignments).

***Is the use of AI allowed?***

Yes, as per Hanken's 'yellow light', and with the following conditions:

If you use AI in your **textual assignments**, you will have to:

- **Start by writing an entirely AI-free version of your assignments** where you produce **all the content without any AI help** – this version needs to fully address the questions and requirements of the assignment (such as engaging with the lecture material and the readings). In suspicious cases, the examiner will ask you to show the AI-free version of your work. If you cannot show that version when asked, you will fail the assignment.
- **Thoroughly report** (up to half a page) on **how exactly you used AI**, for what purposes, with what AI tool, with what prompts, for what parts of the text, etc.

For the **videos**, the voiceovers in your video (if any) should be one of your own voices and **any textual content** not clearly attributed to the interviewee(s) or another source **has to be your own**. In the pdf file you will submit for your video, you will have to include (1) the link to the video, (2) a specification of what part of what is said in the video is content created by you, and (3) a report specifying how exactly you used AI tools, detailing the different purposes, tools, prompts, and corresponding moments in the video.